



Membership Cancellation

Membership Cancelled before December 1

No Financial Responsibility

Member Cancellation after December 1

Financial Responsibility (Annual Dues NEA/NEA-NH)

Membership Cancelled December 1 – January 15 due to a *Life Altering Event*

No Financial Responsibility

Membership Cancelled after January 15 due to a *Life Altering Event*

Financial Responsibility (Annual NEA Dues)

1. When cancelling their membership, the member must provide the local leader, *in writing*, the reason for the cancellation and the effective date of the cancellation.
2. Please contact the SAU Office to determine how much in dues has been collected for these members so that an accurate bill is generated from NEA-NH.
3. The local leader needs to notify their UniServ Assistant immediately. In accordance with NEA-NH bylaws, the local may be responsible for the remainder of the annual dues if NEA-NH is not notified of cancellations by the transmittal date following termination.

Cancellation Reason	Resource
Retirement	NEA/NEA-NH Retired Enrollment Form
Employment in Another District	Enroll in their new local association to continue benefits.
Leave of Absence	NEA/NEA-NH Reserve Membership
Non-Renewal/RIF	NEA/NEA-NH Reserve Membership <ul style="list-style-type: none"> • Membership Assistance Program brochure • Handbook for Laid Off School Employees (website)